

March 19, 2020

Dear Friend of The Arc San Francisco,

As we navigate the spread of COVID-19 in the Bay Area, the health and safety of our participants and staff is our top priority. Our Leadership Team has been monitoring updates from state, county and local officials in order to make responsible decisions. We are balancing the needs of our community, while maintaining an environment that is safe for our employees and the adults in our care.

In light of recommendations from SFPDPH and San Francisco's Stay Home Directive on **Tuesday, March 17th**, we closed our 3 locations in San Francisco, Daly City and San Rafael until the week of April 6th. We will reassess during the week of March 30th. No services are taking place on-site at those locations during that time period.

Educational Day Programs

Our current plan is to reopen our educational day programs **Art Reach, Comprehensive Community Services, Skills and Friends Like Me** at our San Francisco, San Mateo and Marin offices the week of April 6, assuming the situation has improved. We are offering remote check-ins and web-based resources for our participants in these programs until we are back to business as usual.

Supported Employment

We are continuing job coaching support for our employed participants during this time. We are providing remote support to participants whose employer has closed. For participants who continue to work, we are providing onsite services as needed. Job development services are available remotely.

Residential

Residential services are continuing. When available and appropriate, services are being provided remotely.

Health Advocacy

Health Advocacy program is providing remote services and in-person essential services as needed.

Volunteers

Our day and evening volunteer programming has been paused until further notice.

Administration

Our administrative teams, Executive, Finance, HR, Development and Communications are continuing to operate, working remotely as much as possible.

Our main office number will be open to answer any questions during office closure, 415-255-7200. Please check our COVID-19 Response site for continuing updates and resources: <https://www.thearc.org/covid-19-updates-response/>

We will continue to keep you informed as the situation evolves.

Best,



Matthew Tarver-Wahlquist
Executive Director

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